



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238, CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-ES

28 JUL 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #10-6, United States Army Garrison Fort Hunter Liggett
Armed Forces Disciplinary Control Board Charter

1. REFERENCE. AR 190-24, Armed Forces Disciplinary Control Boards and Off-Installation Liaison and Operations.
2. PURPOSE. This document charters the U.S. Army Garrison Fort Hunter Liggett (USAG FHL) Armed Force Disciplinary Control Board (AFDCB). It addresses conditions that affect the health, safety, welfare, morale, and discipline of the Armed Forces.
3. APPLICABILITY. This policy applies all personnel assigned to USAG FHL installations and sites.
4. POLICY. The AFDCB makes recommendations to the Garrison Commander regarding issues of health, safety, welfare, morale, and discipline of the Armed Forces. This includes development of an Off-Limits area list. The AFDCB hears appeals to lift installation bars and suspension/revocation of driving privileges.
5. PROCEDURES
 - a. AFDCB Area of Responsibility (AOR) is the area of San Luis Obispo County, Monterey County, San Benito County, Alameda County, and Contra Costa County.
 - b. AFDCB meetings shall be held quarterly unless otherwise directed by the Garrison Commander or the Deputy to the Garrison Commander.
 - c. Responsibilities.
 - (1) Garrison Command Sergeant Major (CSM). Distribute an agenda to AFDCB members no later than three business days prior to upcoming meetings. Provide notice of upcoming AFDCB meeting to establishments that could be affected by off-limit establishment decisions.
 - (2) Directorate of Emergency Services (DES). Provides notice of upcoming AFDCB meetings to individuals requesting appeal from installation barment or suspension/revocation of driving privileges. Coordinates with local jurisdictions for crime data and presents crime data to the AFDCB. Collects and delivers information of concern regarding fire safety to the AFDCB.

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(3) Installation Legal Office (ILO). Provide legal advice to the AFDCB. Collect and deliver information of concern regarding legal issues to the AFDCB.

(4) Installation Safety Office (ISO). Collect and present information of concern regarding safety, health, and alcohol and drug abuse to the AFDCB.

(5) Directorate of Public Works Environmental Officer (PWEO). Collect and present information of concern regarding environmental protection to the AFDCB.

(6) Public Affairs Office (PAO). Provide public affairs support to the AFDCB. Collect and deliver information of concern regarding media and public affairs to the AFDCB.

(7) Installation Chaplain (CH). Collect and deliver information of concern regarding Chaplain's service to the AFDCB.

(8) Directorate of Human Resources (HR). Collect and deliver information of concern regarding equal opportunity to the AFDCB.

(9) Chief, Army Community Services (ACS). Collect and deliver information of concern regarding consumer affairs and personnel and community activities to the AFDCB.

(10) Chief, Plans, Analysis & Integration (PAIO). Collect and deliver information of concern regarding ongoing oversight of assigned programs and conduct analytical reviews.

d. MEMBERSHIP. The AFDCB is chaired by the Garrison Command Sergeant Major and is comprised of voting members listed in Table 1. This group will provide recommendations to the Garrison Commander. A simple majority vote will be used for AFDCB decisions. Voting shall be facilitated by a non-voting member.

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(1) Table 1: Voting Members

Position	Office	Voting Member
President	USAG	Garrison CSM
	ISO	Safety Officer
	DPW	Environmental Chief or his/her designee
	PAO	Public Affairs Officer
	DHR	Director Human Resources or his/her designee
	DFMWR	Army Community Services Chief or his/her designee
	PAIO	Chief, Plans, Analysis & Integration Office

(2) Table 2: Advisors (Non-Voting Members)

Position	Office	Non- Voting Member
Director	DES	Director or his/her designee
Chief of Police	DES	Fire Chief or his/her designee
SJAO	ILO	Legal Officer
Chaplain	RSO	Chaplain
Directors/Special Staff/Tenant Organizations		As Invited
Invited Guests (Local Agencies, Media, Etc.)		As Invited

6. PROPONENT. The DES is the proponent for this policy. POC is DES at (831) 386-2525.


JAN C. NORRIS
COL, SC
Commanding

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